

Actions requested by the Overview and Scrutiny Committee

Date Action Requested	Action to be Taken	Response
<p>4th February 2009</p> <p style="text-align: center;">1</p>	<p>Members received a presentation on the Shared Services Board and Joint Working and requested that Overview and Scrutiny be involved throughout the shared services process.</p>	<p>Relevant Officers to report before the Overview and Scrutiny Committee as part of the shared services process where appropriate. (TO BE DONE) – ONGOING.</p>
<p>8th July 2009</p> <p style="text-align: center;">2</p>	<p>Officers were asked to contact the Council's auditors to enquire about best practice examples of Medium Term Financial Plan (MTFP) documents produced by other local authorities.</p>	<p>Officers requested further information regarding best practice examples of MTFPs on 17 July 2009. Examples have yet to be provided to the Committee (TO BE DONE).</p>
<p>29th July 2009</p> <p style="text-align: center;">3</p>	<p>The Committee agreed that the consultants report regarding the Arrow Valley Countryside Centre should be pre-scrutinised by the Committee.</p>	<p>Relevant Officers to arrange for this report be to be considered by the Committee once it has been completed. OSSOs (TO BE DONE).</p>
<p>23rd September 2009</p> <p style="text-align: center;">4</p>	<p>Members did not discuss the Local Area Agreement (LAA) scoping document and no decision was made about whether to approve this as a review.</p>	<p>Members confirmed at the meeting of the Overview and scrutiny Committee on 14th October that the scoping document for this proposed review would be considered following completion of the LSP review. (DONE).</p>
<p>23rd September 2009</p> <p style="text-align: center;">5</p>	<p>Members expressed some confusion over whether the original Shopping Investing and Giving Policy, produced by relevant Officers on the basis of the recommendations of the Third Sector Task and Finish Group, had been approved.</p>	<p>Officers confirmed at the meeting of the Overview and Scrutiny Committee on 14th October that the Council's Voluntary Sector Grants Policy was approved in June 2009 (DONE).</p>

<p>14th October 2009</p> <p>6</p>	<p>Members agreed that Councillor Braley should liaise with the Head of Strategy and Partnerships at the Council to complete a scoping document for the proposed review of possible actions that could be taken to reduce the length of time individuals remain on the priority waiting list for disabled facilities grants and the lifetime grant.</p>	<p>This action remains to be completed. Lead Member, Councillor Braley, lead Officer, Head of Strategy and Partnerships. Estimated completion date, not specified. (TO BE DONE).</p>
<p>14th October 2009</p> <p>7</p>	<p>The Portfolio Holder for Corporate Management expressed some concerns regarding IT Support for members. He explained that he would be meeting with relevant Officers from IT Services to discuss the matter further and he proposed that the Member Development and Support Steering Group be consulted as part of these discussions.</p>	<p>The Head of Customer Services and IT has confirmed that this action has now been addressed. (DONE).</p>
<p>14th October 2009</p> <p>8</p>	<p>Members requested that items recorded on the Budget Bids Preparation Guidelines timetable be scheduled for consideration at meetings of the Overview and Scrutiny Committee.</p>	<p>The Committee's Work Programme has been altered accordingly. (DONE).</p>
<p>14th October 2009</p> <p>9</p>	<p>Members agreed that the former Chair of the Role of the Mayor Task and Finish Group, Councillor Chalk, should meet with the Member Services' Officer and IT Services to discuss ways to develop the mayoral pages on the Council's website.</p>	<p>This meeting should be organised in due course. Lead Officer, Members' Services Officer, estimated completion date, not specified. (TO BE DONE).</p>

<p>14th October 2009</p> <p style="text-align: center;">9</p>	<p>Officers reported an item that had been raised by the Portfolio Holder for Community Safety for the consideration of the Crime and Disorder Scrutiny Panel.</p>	<p>Members agreed that this item should be referred for consideration at the first meeting of the Panel. Lead Officer, Overview and Scrutiny Support Officer, estimated completion date, not specified. (TO BE DONE).</p>
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Glossary

LSP	-	Local Strategic Partnership
LAA	-	Local Area Agreement
MTFP	-	Medium Term Financial Plan
OSSO	-	Overview and Scrutiny Support Officer